



Part Time Counsellor

Job Summary:

The Part Time Counsellor will provide daily support to the housing program. The Part Time Counsellor will assist and support the clients of the housing program as they learn the life skills necessary to progress to a greater level of independent living.

Responsibilities:

- Work with the Residential Counsellor to support the client in attaining their stated goals.
- Using a “hands on” approach, direct and supervise the development of daily living skills.
- Assist in the day-to-day operation and maintenance of the home and property. Provide assistance with chores and meal preparation.
- Ensure a safe living environment.
- Assist clients in the development of problem solving, conflict resolution, coping, social and interpersonal skills.
- Monitor clients medications, prompting clients’ as needed to assist with compliance.
- Assist clients to access community resources. Advocate on clients’ behalf if necessary.
- Assist the clients in keeping scheduled appointments and transport clients in the community as required.
- Maintain up-to-date client records. Complete all necessary file notes, reports and other written documentation on a timely basis and in accordance with agency standards.

Minimum Qualifications:

- Diploma or degree from an accredited College or University in a Human Services field.
- One year related work experience in a similar role.
- Valid Driver’s license and access to an insured personal vehicle
- An up-to-date first aid certificate
- The ability to work with minimum supervision
- A satisfactory Vulnerable Sector Screening (Police Check or CPIC)

Starting Wage: \$20.73/hour

Hours: *Rotate on a set schedule, includes Evenings, weekends and weekdays.*

Send your applications to hr@dmhs.ca with the position title in the subject line.

Please note only those selected for an interview will be contacted.

Durham Mental Health Services is an equal opportunity employer and is committed to inclusive, barrier-free recruitment and selection processes and work environments. Please advise Human Resources of any accommodations needed to ensure your access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially.