



## **Relief Residential Counsellors**

### **Job Summary:**

The Residential Counsellor - (Relief) will provide support to the housing program. The position will assist and support the residents of the housing program as they learn the life skills necessary to progress to a greater level of independent living. These positions are hired on a 'relief' basis. Shifts may be nights, days and weekends depending on the need.

### **Responsibilities:**

- Assist in the orientation of new residents.
- Using a “hands on” approach, assist residents in the development of daily living skills, ie., housekeeping, laundry, household safety, menu planning, meal preparation, grocery shopping, money management and personal budgeting.
- Encourage personal hygiene.
- Assist residents in the development of problem solving, conflict resolution, coping, social and interpersonal skills.
- Encourage resident participation in day programs.
- Assist residents to access community resources.
- Advocate on residents’ behalf.
- Assist the residents in keeping scheduled appointments.
- Transport residents in the community as required.
- Monitor and supervise residents use of medication.
- Assist in the organization and supervision of resident’s outings and events.
- Participate in the day to day operation and maintenance of the home and property.
- Ensure a safe living environment and conduct regular safety checks.

- Work in compliance with a health and safety policies, and the OHSA
- Report in writing all accidents, injuries and occurrences.
- Work co-operatively as a member of the residential team.
- Complete all necessary file notes, reports and other written documentation.

**Minimum Qualifications:**

- One year of experience in similar role
- Certificate, diploma or degree from an accredited College or University in the Human Services field.
- Valid drivers license and access to an insured personal vehicle.
- An up-to-date first aid/CPR certificate.
- The ability to work with a minimum of supervision

\* Education and experience must include a background in both mental health and concurrent disorders. Addictions experience will only be credited when it took place in a program/facility where addiction treatment was the primary focus.

Interested applicants can submit their cover letter and resume to [hr@dmhs.ca](mailto:hr@dmhs.ca)

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